

ABOUT THE COMPANY

Colonnade Insurance S.A. ("Colonnade") is a non-life insurance company owned by Fairfax Financial Holdings Limited. Based in Luxembourg, Colonnade operates through branches in Bulgaria, Czech Republic, Hungary, Poland, Romania, Slovakia and Ukraine, employs more than 420 experienced professionals and generates annual gross written premiums to exceed EUR 240 million in 2018.

Ratings: A.M. Best - Financial Strength Rating (FSR) of "A-" (Excellent)

You can learn about the values that drive our decisions and operation [here](#).

We are looking for a talented professional to work in our team of over 120 employees in Hungary as

COMPLIANCE SPECIALIST

RESPONSIBILITIES:

- Prepare, implement and monitor compliance procedures in the Branch and adapt them to changing legal and regulatory requirements.
- Advise and assist the individual departments of the Branch to ensure that their activities comply with external and internal compliance regulations.
- Advise and evaluate existing and implemented insurance products for compliance.
- Participate in compliance auditing.
- Participate in product development work at the local and regional level, as appropriate.
- Identify and assess compliance risks within the Division's operations.
- Preparing and conducting compliance training.
- Cooperation with the compliance office at the company's headquarters, including preparation and transmission of reports.
- Management of compliance records and databases.
- Implementation and monitoring of compliance with procedures related to the prevention of money laundering in the Branch.
- Advising and assisting the various departments of the Branch to ensure that their activities comply with external and internal regulations on the prevention of money laundering.
- Participate in corporate training.
- Follow all reasonable and lawful instructions from the Employer.
- Implement and monitor procedures for personal data protection at the Branch and adapt them to changing legal and regulatory requirements.
- Monitor and implement changes in national and European data protection laws and regulations within the Division.
- Draft and solidify agreements, contracts and other documents to ensure that the company's applicable documentation is up to standard, valid and enforceable.

AT COLONNADE:

- Honesty and integrity are essential in all our relationships and will never be compromised.
- We are results oriented – not political.
- We are team players – no “egos”. A confrontational style is not appropriate. We value loyalty – to Fairfax and our colleagues.
- We are hard working but not at the expense of our families.
- We always look at opportunities but emphasize downside protection and look for ways to minimize loss of capital.
- We are entrepreneurial. We encourage calculated risk taking. It is all right to fail but we should learn from our mistakes.
- We will never bet the company on any project or acquisition.
- We believe in having fun – at work!

SKILLS / EXPERIENCE:

- Sharp problem-solving skills.
- Must have good planning and time management/prioritization skills.
- Ability to work independently and also to liaise with other departments in a multi-cultural, diverse environment.
- Team-player with the ability to see beyond his/her job-scope and work with the business unit colleagues to realize business goals and targets.
- Assertive with good interpersonal skills.
- Willingness to learn and grow in the job.
- Good communication skills in English.
- 1-2 year work experience in compliance or quality/regulatory area.
- Experience in audit area is an asset.
- Law degree is an asset.

APPLICATION:

- Please submit your CV to kARRIER@colonnade.hu.